

IPAC-CEO Chapter minutes

Tuesday, April 29, 2014

Attendees:

Leanne Harding- Chair, Sharon Connell, Barb Shea, Denise Kearsley, James Tanti, Janessa McGuire on site in Oshawa

Teri Murduff-OTN Lakeridge Health

Edie McDermott and Darlene Fawcett-OTN Ontario Shores

1. Call to order at 0905
2. **Additions to agenda**- world hand hygiene day 5 May, reps at interest groups, abstracts (Teri Murduff)
3. **Approval of previous minutes**- approved
4. **Treasurer's report**: Sharon Connell

Account balance as of 4 April 1,501.40....another membership cheque on way

Need to update bank account name

Business Arising

5.1 Name change-banking information will need to be updated. Sharon will check with bank to see what is required. Sharon, Myonne, Denise have signing authority. Leanne will need to have signing authority. Need letter form Gerry confirming name change.

5.2 Webpage- Teri has been working on this gave summary: updated documents on website. Please advise Teri if you have any links to add to our chapter webpage. CCAC link is on our chapter site

Logo: Elise Haley at Lakeridge Health provided assistance with formatting of our new logo. Colour choices were sent to members (Blue, Red or Teal). The majority of members in attendance selected Blue. Main reason for the colour selection was it aligned with IPAC's colours. Many thanks to Teri and Elise for the work on the logo.

Members are asked to send pictures in jpg format to Teri so we can put up on website. Pictures from our workplaces, events will help to promote what it is that we do.

5.3 Submission for IPAC awards: CIC chapter of the year award, Sharon submitted on 31 March, 2014

Percentages for CIC for first time, what members eligible, 43% of eligible members have CIC, 3 out of 15 certified or recertified in 2013. Thanks to Sharon for the work she put into this. Winner will be announced at opening ceremonies IPAC conference.

Ideas for chapter achievement award for 2015 were presented which include Teri's work on website and our fall education day.

World Hand Hygiene Day 5 May, 2014 challenge, purchase book proceeds go towards alcohol based product for developing countries. Teri will share this e-mail and look at how chapter can support.

5.4 Social media. Can we apply this to our chapter? Can we have our own twitter account? Teri will send out e-mail.

New Business

6.1 Leanne discussed how chapter can support members attending IPAC conference in Halifax. Our TORS allow for \$1000 in support for Chapter President to attend. At present the Chapter has \$1500 in the bank. Other way for chapter members to access funding ie SARS, VIROX scholarships.

6.2 Committee and Special Interest Group reports-deferred as most groups will be having meetings during conference. This information will be discussed at next meeting in June.

6.3 LTC interest in Fall Education Day. Denise gave summary of points from calls to LTC. All facilities contacted expressed interest in IPAC-CEO Education Day. Majority of those surveyed felt a full day was better and would be willing to pay \$50-75 for the day. A range of topics of interest were selected including refreshing hand hygiene, surveillance, UTI management, antibiotic stewardship, environmental cleaning. Few were interested in outbreak management or influenza.

Darlene discussed APIC new text for LTC can use this as a resource for education day.

Denise will send out script of questions. Leanne asked that we all call 4-5 facilities, in our areas

6.4 Discussion on best date for Fall Education Day -Lakeridge 25 September, PHO Forum 30 Sept., IPAC GTA in Feb, TB Conference 18-19 November.

Tentative date: November 13, Thursday

Organizing committee Darlene, Denise, Leanne, Sharon, Janessa, James. Need to determine a date to meet. James to organize conference call for Thursday, 15 May 10-12 hours. Set agenda for meeting, topic for presentation, speakers, location. Suggestions for venue.

6.5 Representatives from chapter at IPAC conference

Divide up for conference so max participation

Teri-not there that day, webmasters will attend

Darlene-LTC and environment

Sharon-Finance

Barb-health care facility interest group

Leanne –Chapter presidents, environment, education

Surveillance – Sharon

Standard and guidelines group meetings- Denise will attend by teleconference

6.6 Abstracts, Barb submitted CRMD- oral presentations only submission.

PHRC submitting poster- promote this on chapter website

7 CEICN update: Barb, monthly JCYH for LTC and RH at CEICN

PHO IPAC exchange- annual event, location Ontario Shores auditorium on September 30, 2014

Anti-microbial workshops, e-mail sent out recently anyone can attend, two in person Burlington and Windsor, two in video conference, encourage physicians, NP to attend. Some Content may be different at each one.

IPAC community of practice leaders ongoing, two meeting, trying to establish General CoP across all sector, may evolve into separate sectors.

Core competencies. Module will be created for WHO day 5 May. More info to come.

8. Round Table

Teri – PHAC TB standards update...three specimen requirement, one could be a bronch (in-pt only), could be same day at least one hour apart. One of those three should be early morning specimen. Only new thing they have been toying with

Darlene/Edie- On Thursday, 1100-1200, 1 May 2014 at Ontario Shores, Dr, Elizabeth Ray, TB presentation Grand Rounds. Emphasis latent TB, due to population along with treatment. All invited. OTN at ACTT Lindsay.

Janessa- increasing attendance, sharing knowledge, how can we share this example CIC questions. Here are three questions look up in advance and discuss. We will try this for next meeting.

Denise- nil

Sharon-served on scientific committee for annual conference, great experience, volunteer for opportunities.

Barb- regards to TB topic, screening changed for LTC, Durham health unit has info on webpage on screening.

Leanne-setting goals and objectives, OR audits, pull pts into IPAC committee, make staying in isolating more palatable, construction staff need education on renovations,

James- opportunity to learn at Chapter level, break from day to day stuff.

Education session: Short presentation on IPAC in OR given by Denise. Slides will be sent out and all are welcome to use to develop presentation at their facilities

Date of next meeting June 24, 2014 at CEICN in Oshawa. OTN will be available.

Adjournment at 1200 hrs.

Submitted by Denise Kearsey